

**Special Board Meeting Minutes****August 20, 2024**

This meeting was held via phone. The meeting was audio recorded and can be accessed by request through the Black Butte Ranch Police Department.

Members Present:

Chairperson Susan Waddell, Rikki Goede, Caryl Gibson, Phil Zerzan, Jeff Swan

Members Absent: Vice-Chairperson Lee Ferguson

Others Present:

Police Department Administrative Manager Christina Schulz

Others Absent: Chief Jason Van Meter

CALL TO ORDER: Chairperson Susan Waddell called the meeting to order at 4:02 p.m.

AGENDA:**I. NEW BUSINESS**

- A. Ms. Waddell explained to the present board members what happened with Chief Van Meter earlier today. Ms. Waddell and Jay Hamachek met with Chief Van Meter at 9:30 a.m. and explained that the Chief's contract had expired, and the Board has chosen not to renew the contract. The Board has decided to go a different direction with leadership. Chief Van Meter will be given an opportunity to resign and receive a severance package.

Resolution: A motion was made by Ms. Goede to add Ms. Susan Waddell as controller of the WAFD Bank account and Jason Van Meter needs to be removed from the WAFD Account and all FIB accounts. The signers for FIB and WAFD will be the following: Susan Waddell, Lee Ferguson, Caryl Gibson and Rikki Goede. Seconded by Ms. Gibson; Unanimous.

Resolution: A motion was made by Ms. Goede to close Christina Schulz' debt card immediately. Seconded by Mr. Swan; Unanimous.

B. CONTRACT TERMS FOR INTERIM CHIEF

The Board needs to appoint an interim Chief. Ms. Waddell asked the Board to provide direction on what the interim contract should contain in both the term length and financial compensation.

Ms. Waddell asked the Board to give her authorization to offer the terms of this contract to a qualified candidate.

Resolution: A motion was made by Ms. Waddell to approve compensation for the Interim Chief of \$102K for a term of 6 months. Seconded by Mr. Swan; Unanimous.

Resolution: A motion was made by Ms. Goede to allow Ms. Waddell to move forward with an offer for the Interim Chief with the terms of \$102K and a 6 month term. Seconded by Jeff Swan; Mr. Zerzan abstained from the vote. The motion was passed.

ADJOURNMENT: Upon no further discussion, the meeting was adjourned at 4:39 p.m.

DATED this _____ Day of _____ 2024 for the Managing Board of Directors of the
Black Butte Ranch Police District

Rikki Goede, Chairperson

Lee Ferguson, Vice Chairperson

ATTEST:

Lori Steinthal, Recording Secretary